**Resume**



**Name**  : Miss. Prachi Jagdish Patil.

**Email id** : prachijp9@gmail.com

**Mobile no** : 8344341341

OBJECTIVE

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience.

ACADEMIC PROFILE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **School/Institute** | **University/**  **Board** | **Percentage**  **/Grade** | **year** |
| MBA Finance | Dr. D Y Patil Vidyapeeth, Pune. | DPU Pune | 68% | 2019-21 |
| B.B.M. | RCP IMRD College, Shirpur. | KBC NMU | 7.4 (CGPA) | 2016-19 |
| HSC | Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal. | Nashik Board | 52% | 2016 |
| SSC | Shree Swaminarayan Gurukul Sanstha, Savda. | Nashik Board | 60.20% | 2014 |

Additional Qualification:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. no.** | **Certificate courses** | **Year** | |
| 1 | Computing Intelligence Olympiad | 2014 | |
| 2 | MS-CIT | 2014 | |
| 3 | English Typing Speed Test | | 2014 |
| 4 | MS-OFFICE | | 2012 |

Achievements:

* My team got 2nd prize for Poster presentation, at our institute.
* My team got 1st prize for Quiz competition.
* I got 3rd Prize in Maharashtra State Annual Athletic Championship.

Strengths:

* I am hard working person.
* I am honest person.
* I have ability to manage team work with responsibility and achieve the target within the set time limit.
* Positive Attitude.

Computer Competency:

**• Software/Technology:** MS Windows, MS Office (Excel, Word, PowerPoint), English Typing,

Tally ERP.

**Personal Skills:**

* Decision Making.
* Self-Motivated.
* Communication.
* Problem solving.
* Multitasking.
* Ability to work both independently and team players.
* Leadership quality.

**PROFESSIONAL EXPERIENCE:**

* I attended Industrial Training of Infosys and 3 days’ workshop at Shirpur college campus.
* I attended Central Board of IT and Vocational Training in during year 2014.
* I have 2 month Experience as a counselor at Prakshal IT academy.
* I have 6 month Experience at Mahindra’s Education as a counselor and executive.

Hobbies:

* Listening music.
* Travelling.
* Reading, Writing.

Personal Profile:

Name : Patil Prachi Jagdish.

Father’s Name : Patil Jagdish Pandurang.

Date of Birth : 28/01/1998

Sex : Female

Marital Status : Married

Nationality : Indian

Languages Known : English, Hindi, and Marathi

Declaration:

I hereby declare that the information given above is true to the best of my knowledge.

Place: Shirpur

Date: 29 March, 2021

*PRACHI J. P.*

*(Signature)*